



# BYLAWS

## ARTICLE I

This body shall be known as the Oregon Metropolitan Planning Organization Consortium (OMPOC).

## ARTICLE II MISSION

It is the mission of OMPOC to work in partnership to advance interests common to Oregon's designated Metropolitan Planning Organizations (MPOs) on matters of statewide significance.

## ARTICLE III PURPOSE

Section 1. The purpose of OMPOC is as follows:

- a. To provide a forum for Oregon's MPOs to address common needs, issues and solutions to transportation and land use challenges facing Oregon's metropolitan regions and surrounding areas.
- b. To provide recommendations for individual action of Oregon MPOs on issues of common interest.
- c. To advocate for Oregon MPO policy, regulatory and funding interests at the state and federal level.

Section 2. In accordance with these purposes, the principal duties of OMPOC are as follows:

- a. Develop an annual work plan to guide OMPOC discussions.
- b. Seek OMPOC consensus on common policy, regulatory or funding issues such as federal planning requirements, state rulemaking and state legislation.
- c. Participate in cooperative regional organizations as advocates for common Oregon MPO interests.
- d. Discuss emerging trends and policy options and practices for addressing common MPO issues in metropolitan regions and surrounding areas.

## **ARTICLE IV**

### **~~CONSORTIUM~~OMPOC MEMBERSHIP**

#### Section 1. Membership.

~~The Consortium~~OMPOC membership will be made up of representatives from Oregon's designated MPOs.

a. Each MPO will appoint two voting representatives to participate in each meeting of ~~the Consortium~~OMPOC.

c. Alternates may be appointed to serve in a voting capacity in the absence of the regular members; alternates may attend and participate in all OMPOC discussions and deliberations.

#### Section 2. Appointment of Members and Alternates

a. Members and alternates from the designated Oregon MPOs shall be current voting members of the respective MPO policy boards.

b. Voting at ~~Consortium~~OMPOC meetings is limited to elected and appointed officials of respective MPO policy boards.

b. MPO staff and MPO member-agency staff are not eligible for appointment as members or alternates to OMPOC.

c. MPO Directors and designed Association of Oregon Counties (AOC) and League of Oregon Cities (LOC) staff shall serve as non-voting ex-officio members of ~~the Consortium~~OMPOC.

d. Members shall serve as liaisons to their respective MPO boards and be responsible for communication between ~~the Consortium~~OMPOC and their boards.

## **ARTICLE V**

### **MEETINGS, CONDUCT OF MEETINGS, QUORUM**

a. Regular meetings of OMPOC will be held at least annually at a time and place established by ~~the Consortium~~OMPOC. A meeting host will be specified for each meeting, and rotate periodically. Additional or emergency meetings may be called by the Chair or a majority of the membership. An annual meeting schedule will be established as part of developing the annual work plan.

b. OMPOC business may be conducted provided a quorum of the MPOs is present. A quorum consists of a majority of the membership and at least one representative from five of the six MPOs. ~~The OMPOC members may participate telephonically or by other means of electronic communication remotely.~~

c. Subcommittees to develop recommendations for OMPOC may be appointed by the Chair in consultation with ~~the Consortium~~OMPOC on purpose, composition and duration.

d. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

e. OMPOC may establish other rules of procedure as deemed necessary for the conduct of business.

f. OMPOC will make decisions using the following procedures:

- ~~The~~ OMPOC will strive to reach decisions on a consensus basis.
  - ~~If members of the OMPOC conclude that consensus cannot be attained, then the OMPOC shall review the Common Interests of the OMPOC in Consensus Decision Making attached hereto as Exhibit “B”.~~
  - After the review of common interests, a vote will be called if requested by a majority of MPOs present.
  - Decisions made by vote require a majority of ~~the~~ OMPOC members present.
- g. ~~The Consortium OMPOC~~ shall follow Oregon public meeting law and make its meeting summaries, reports and findings available to the public.
- h. Meeting hosts shall provide staff, as necessary, to record the actions of OMPOC and to handle ~~Consortium OMPOC~~ business, correspondence and public information related to hosted meetings.

## ARTICLE VI OFFICERS AND DUTIES

- a. The Chair and Vice-Chair of OMPOC shall be elected by the membership for one calendar year of service. Elections for Chair positions shall be conducted at the first meeting of a calendar year.
- b. The Chair and Vice-Chair position shall occur on a rotation amongst the member MPOs to ensure equitable representation by each MPO. The rotation schedule shall follow an alphabetical order.
- c. The membership shall elect the Vice-Chair as Chair subsequent to the Vice-Chair’s one year of service, if the Vice-chair is willing and able.
- db. The Chair shall preside at all meetings he/she attends and shall be responsible for the expeditious conduct of ~~the Consortium’s~~ OMPOC’s business.
- ee. The Chair is responsible for establishing the agenda for OMPOC meetings in consultation with ~~Consortium OMPOC~~ members.
- fd. In the absence of the Chair, the Vice-Chair shall assume the duties of the Chair.
- g. In the event the Chair position is vacated, the Vice-Chair shall assume the Chair position and the membership shall elect a Vice-Chair pursuant to the rotation schedule.
- h. In the event the Vice-Chair position is vacated, the membership shall elect a Vice-Chair pursuant to the rotation schedule.

## ARTICLE VII ROLE OF MPO STAFF

- a. Oregon MPO Directors and Program Managers shall constitute the Technical Advisory Committee (TAC) to OMPOC. ~~The Consortium OMPOC~~ will take into consideration the alternatives and recommendations of the TAC in the conduct of its business.
- b. Oregon MPO staff shall serve as staff to OMPOC, as needed, to provide necessary support for ~~Consortium OMPOC~~ activities.

## **ARTICLE VIII AMENDMENTS**

- a. These bylaws may be amended or repealed only by a two-thirds vote of the full membership of OMPOC.
- b. Written notice, including proposed changes, must be delivered to all members and alternates at least 30 days prior to any proposed action to amend or repeal bylaws.